

June 2024

Dear parents and carers

I am writing to inform you of a vacancy for the role of parent governor on our governing board.

### The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils. Governors are a critical friend to the school leaders, and we challenge and support our Head of School.

### The role of a parent governor

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body or raise issues specific to your own children.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children.
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills.

No experience is necessary, and training and support will be provided.

### Expectations of governors

All governors are expected to:

- Attend meetings (there are four meetings a year for all governors which are held in school, and then every governor sits on one of our committees, depending on their skills and interests, which are held approximately once a term)
- Maintain confidentiality and agree to abide by the Code of Conduct
- Commit to training.
- Visit the school and take an active role in monitoring as required.

Parent governors are elected for a four-year term and may continue in the role after their child has left the school until the end of their term if they wish.

### How to apply

If you're interested in applying for the role or have any queries, please complete the candidate form attached to this letter or email [hales@wollaston-school.net](mailto:hales@wollaston-school.net) by Monday 1<sup>st</sup> July 2024.

Yours sincerely



**Mike Thomas**  
Chair of Governors

Please email to [hales@wollaston-school.net](mailto:hales@wollaston-school.net) or hand in to the school office by the end of school on Friday 28<sup>th</sup> June 2024.

Candidate name:	
Candidate address:	
Child(ren) in year(s):	
Candidate statement (continue on another sheet if required):	<p><i>In here, you could include:</i></p> <ul style="list-style-type: none"><li>• <i>The skills and experience you can bring to the governing board.</i></li><li>• <i>Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor.</i></li><li>• <i>How you plan to contribute to the future work of the board.</i></li></ul>